



APPLYING FOR HUD HOUSING ASSISTANCE?

**THINK ABOUT THIS...
IS FRAUD WORTH IT?**

Do You Realize...

If you commit fraud to obtain assisted housing from HUD, you could be:

- Evicted from your apartment or house.
- Required to repay all overpaid rental assistance you received.
- Fined up to \$10,000.
- Imprisoned for up to five years.
- Prohibited from receiving future assistance.
- Subject to State and local government penalties.

Do You Know...

You are committing fraud if you sign a form knowing that you provided false or misleading information.

The information you provide on housing assistance application and recertification forms will be checked. The local housing agency, HUD, or the Office of Inspector General will check the income and asset information you provide with other Federal, State, or local governments and with private agencies. Certifying false information is fraud.

So Be Careful!

When you fill out your application and yearly recertification for assisted housing from HUD make sure your answers to the questions are accurate and honest. You must include:

All sources of income and changes in income you or any members of your household receive, such as wages, welfare payments, social security and veterans' benefits, pensions, retirement, etc.

Any money you receive on behalf of your children, such as child support, AFDC payments, social security for children, etc.

Any increase in income, such as wages from a new job or an expected pay raise or bonus.

All assets, such as bank accounts, savings bonds, certificates of deposit, stocks, real estate, etc., that are owned by you or any member of your household.

All income from assets, such as interest from savings and checking accounts, stock dividends, etc.

Any business or asset (your home) that you sold in the last two years at less than full value.

The names of everyone, adults or children, relatives and non-relatives, who are living with you and make up your household.

(Important Notice for Hurricane Katrina and Hurricane Rita Evacuees: HUD's reporting requirements may be temporarily waived or suspended because of your circumstances. Contact the local housing agency before you complete the housing assistance application.)

Ask Questions

If you don't understand something on the application or recertification forms, always ask questions. It's better to be safe than sorry.

Watch Out for Housing Assistance Scams!

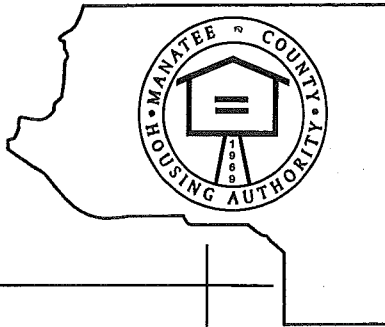
- Don't pay money to have someone fill out housing assistance application and recertification forms for you.
- Don't pay money to move up on a waiting list.
- Don't pay for anything that is not covered by your lease.
- Get a receipt for any money you pay.
- Get a written explanation if you are required to pay for anything other than rent (maintenance or utility charges).

Report Fraud

If you know of anyone who provided false information on a HUD housing assistance application or recertification or if anyone tells you to provide false information, report that person to the HUD Office of Inspector General Hotline. You can call the Hotline toll-free Monday through Friday, from 10:00 a.m. to 4:30 p.m., Eastern Time, at 1-800-347-3735. You can fax information to (202) 708-4829 or e-mail it to Hotline@hudoig.gov. You can write the Hotline at:



HUD OIG Hotline, GFI
451 7th Street, SW
Washington, DC 20410



MANATEE COUNTY HOUSING AUTHORITY

Public Housing Application Screening Criteria

WILLIE CALHOUN, JR.
EXECUTIVE DIRECTOR

What You Should Know About Applying for Public Housing Assistance

Application approval will be based on the following:

1. Household size

2. Rental History

- ◆ Does not owe another Housing Authority
- ◆ Evictions within the past five years
- ◆ Suitable landlord verification

3. Income

4. Criminal History

If any household member is currently engaged in, or has engaged in any of the following criminal activities, within the past three years, the family will be denied admission.

- ◆ violent crimes (i.e., batteries, assaults, drugs)
- ◆ criminal history that threatens health & safety
- ◆ criminal sexual conduct

If you have additional questions please ask to speak with a case manager.

MANATEE COUNTY HOUSING AUTHORITY

5631 11TH STREET EAST - BRADENTON, FL. 34203- (941) 756-3974 FAX (941) 753-6983
 (PLEASE PRINT CLEARLY) INITIAL APPLICATION FOR PUBLIC HOUSING ASSISTANCE

Head of Household: _____ Spouse: _____

Current Address: _____

City, State, Zip Code _____

Home Phone # _____

Mailing Address if different from above current address _____

Sex: M or F Date of Birth (DOB) _____ Place of Birth (POB) _____

Are you an American Citizen? Y or N Are ALL Family Members American Citizens? Y or N

Head Social Sec # _____ Spouse Social Sec # _____

Ethnicity (circle one): Hispanic Non-Hispanic

Race (circle one): Black White Asian American Indian Pacific Islander

Please list all persons that will be living in the unit with you.

Name	Relationship	DOB	POB	Age	Sex	Social Sec #

Source of Income

Please list all money earned or received by everyone that will be living in your household. This includes all wages, self-employment, unemployment, Social Security, SSI, AFDC, Alimony, Child Support, Retirement, Pensions, Disability, Workman's Comp, VA Benefits, Interest, Income from Assets, Contributions, Money from relatives, etc., that is received by you or any member of your household, weekly, daily, monthly, etc.

Family Member Name	Source	Amount	Frequency: (weekly, daily, monthly, etc.)

Assets

List all assets of each household member (including savings/checking accounts, stocks, bonds, CD's, property & real estate, house boats, mobile homes, etc.)

Family Member Name	Bank or Asset Type	Balance
		\$
		\$

PLEASE TURN PAGE OVER TO COMPLETE OTHER SIDE

Income and Asset Information

Please answer each of the following questions.

Does any member of your household...

Head		Spouse or Other	
Yes	No	Yes	No

1. Work full/part time or seasonally?
2. Work for someone who pays them cash?
3. Expect a leave of absence from work due to lay off, medical, maternity or military leave?
4. Entitled to child support you are not now receiving?
5. Now receives or expects to receive Public Assistance (AFDC)?
6. Now receives or expects to receive Social Security benefits?
7. Now receives or expects to receive Income from pension or annuity?
8. Have you sold or given away Real Estate property or other assets (including cash) in the past two (2) years?
9. Have you or anyone who will be residing with you ever been arrested, cited, prosecuted, plead guilty to or been convicted of any crime?
10. Have you or anyone who will be residing with you ever been in a gang, or are you currently a member of a gang?
11. Have you or anyone who will be residing with you ever been involved in or currently involved in any illegal activity?
12. Have you or anyone who will be residing with you had a warrant, or currently have a warrant for your arrest?
13. Have you or anyone who will be residing with you moved to avoid eviction or because of problems with a tenant or landlord?
14. Do you or anyone in your household require special accommodation due to handicap or disability?
15. Are you a victim of domestic violence? Please sign VAWA notice attached hereto.

Have you ever received Rental Assistance? (Section 8 or Public Housing) Yes No

Do you owe any Housing Authority Money? Yes No If yes, who: _____

Do you own a car? _____ Tag # _____ Make: _____ Year: _____

Monthly rent you pay: _____ Have you or any member of your household ever been arrested? _____

If Yes, were you convicted? _____ If yes, please state year and reason: _____

NOTICE: I understand that the Manatee County Housing Authority may deny my household's application if any household member has been convicted of a crime within the last seven years. By signing this form I consent to the release of my criminal record to the Authority, and I agree that I will not file any claim or lawsuit relating to MCHA and use of my criminal record for screening purposes.

Signature _____ Date _____

NOTICE: You are required to notify the Housing Authority in writing of any change of address. If we cannot contact you at the mailing address given on the reverse side, your name may be removed from the waiting list and you will have to reapply.

APPLICATION CERTIFICATION

I/we certify that the information given to the MANATEE COUNTY HOUSING AUTHORITY on household composition, income, net family assets, and allowances and deductions is accurate and complete. I/we also understand that false statements or inaccurate information are grounds for termination of Housing Assistance, and Termination of Tenancy and denial of application for assistance. I understand that knowingly supplying false, incomplete or inaccurate information is punishable under Federal or State Criminal Law.

I DO HEREBY CERTIFY THAT ALL THE INFORMATION I HAVE PROVIDED IS TRUE AND COMPLETE. I AGREE AND HEREBY GRANT RELEASE OF ALL INFORMATION FOR VERIFICATION.

Signature - Head of Household _____ Date _____

Signature - Spouse _____ Date _____

Signature - Other Adult Family Member _____ Date _____

NOTE TO APPLICANTS: If you believe you have been discriminated against, you may call the Fair Housing and Equal Opportunity's National Toll-Free Hot Line at (800) 424-8590.